

Saltash Town Council Fees and Charges

Description	2024/25 Charge	2025/26 Proposed Charge Amendments/Deletions Additions/Amendments
Room Hire (Non VATable)	Non VATable	Non VATable
Guildhall (Minimum 2 hour booking) Casual ph - weekdays 9am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate)	£10.30 £21.50 £15.40 £25.90	£10.30 £21.50 £15.40 £25.90
Council Chamber Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate) 20% Discount for regular bookers evenings and weekends	£10.30 £15.40 £15.40 £18.50	£10.30 £15.40 £15.40 £18.50
Room Hire Extras (VATable)	Including VAT	Including VAT
Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00 £1.00	£1.00 £1.00
Other Charges	Including VAT	Including VAT
1-29 sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3	£0.10 £0.20 £0.50 £1.00	£0.10 £0.20 £0.50 £1.00
30 plus sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 High gloss colour printing on customer's own paper High gloss colour printing on library paper	£0.08 £0.16 £0.40 £0.80 £1.00 per sheet £1.25 per sheet	£0.08 £0.16 £0.40 £0.80 £1.00 per sheet £1.25 per sheet
Room Hire (VATable)	Including VAT	Including VAT
Isambard House (Station) (Minimum 2 hour booking) Casual ph - weekdays, weekends and evenings (Community Rate) Casual ph - weekdays 9am - 5pm (Commercial Rate) Casual ph - weekends & evenings (Commercial Rate) 20% Discount for regular bookers evenings and weekends	£10.00 £15.00 £30.00	£10.00 £15.00 £30.00
Room Hire Art Exhibitions (VATable)	Including VAT	Including VAT
Isambard House (Station) Based on 6 hour day Saltash Based Exhibitors Weekdays - per day + 10% commission of sales Weekends - per day + 10% commission of sales Non Saltash Based Exhibitors Weekdays - per day + 10% commission of sales Weekends - per day + 10% commission of sales	£36.00 £60.00 £48.00 £72.00	£36.00 £60.00 £48.00 £72.00
Room Hire Extras (VATable)	Including VAT	Including VAT
Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)	£1.00 £1.00	£1.00 £1.00
Room Hire (Non VATable)	Non VATable	Non VATable
Maurice Huggins (Minimum 2 hour booking) Casual ph - weekdays 9 am - 5pm (Community Rate) Casual ph - weekends & evenings (Community Rate) Not for Commercial Use 20% Discount for regular bookers evenings and weekends		Based on 50% of Guildhall Chamber charges £5.15 £7.70
Room Hire Extras (VATable)		Including VAT
Tea/coffee per cup with biscuits (Community) Tea/coffee per cup with biscuits (Commercial)		£1.00 £1.00
Other Charges (VATable)	Including VAT	Including VAT
Freedom of Information Charge (first 18 hours free of charge) Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour £25.00 per hour	£25.00 per hour £25.00 per hour
Mooring Fees (VATable)	Including VAT	Including VAT
Permanent Pontoon Moorings Permanent Pontoon (Berth) per metre, charged per annum – minimum chargeable length 5-metres (Non-Commercial) Permanent Pontoon (Berth) per metre, charged per annum – minimum chargeable length 5-metres (Commercial)	£205.00 £310.00	Propose new rates based on the maximum berth length to simplify charging and allow full use of berths.

	Permanent Extra Length Pontoon (Berth) per metre, charged per annum – minimum chargeable length 9 metres (Non Commercial)	£225.00	including space for additional boats
	Permanent Extra Length Pontoon (Berth) per metre, charged per annum – minimum chargeable length 9 metres (Commercial)	£340.00	
	* Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (<u>Non Commercial</u>)		£2,700.00
	* Permanent Pontoon (Berth 1 & 6) charged per annum - Maximum length 12 metres (<u>Commercial</u>)		£4,080.00
	* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (<u>Non Commercial</u>)		£1,435.00
	* Permanent Pontoon (Berth 2 - 5 & 7 - 10) charged per annum - Maximum length 7 metres (<u>Commercial</u>)		£2,170.00
	Note: Longer boats maybe considered subject to prorata charges. Please contact Service Delivery department for more information		
Daily Visiting	Visiting boats - (2-hours free 30 minutes); charge for 24 hour period (<u>Non Commercial</u>)	£30.00	£30.00
	Visiting boats - (2-hours free 30 minutes); charge for 24 hour period (<u>Commercial</u>)	£45.00	£45.00
Trusted Boat Owner Scheme	* Trusted Boat Owner Scheme - (casual users); charge for 12 months (1st April - 31st March) <i>Contract includes 2 hours free stay per visit and a fob for easy access and 2 free overnight stays per 12 month period</i>	£100.00	£100.00
	* Trusted Boat Owner Scheme (casual users); charge for 6 months (Autumn/Winter, 1st September - 31st March) <i>Contract includes 2 hours free stay per visit and a fob for easy access and 1 free overnight stay per autumn/winter period</i> * Subject to Terms & Conditions	£50.00	£50.00
Allotments (Non VATable)		Non VATable	Non VATable
	Grenfell Avenue, charge per annum	£40.00	No plans to increase fees £40.00
	* Fairmead Road, charge per annum	£55.00	£55.00
	* Churchtown, charge per annum	£60.00	£60.00
	* Water, charge per annum (Fairmead & Churchtown only)	£15.00	£15.00
Library Charges		Set by Cornwall Council	Set by Cornwall Council
Replacement membership cards:			
	Adult members	£1.50	£1.50
	Concessions, Access, Young Adult	£1.00	£1.00
	Under 16s	£0.50	£0.50
Hire Charges:			
	DVDs :	from £0.50 to £3 per week	from £0.50 to £3 per week
	Access Member limited to 2 at a time	free	free
	Non-fiction	free	free
	Access Member	Free	Free
	Audiobook CDs per 3 week loan		
	Adults	Free	Free
	Children	Free	Free
	Access members, housebound member and looked after children	Free	Free
Reservations:			
	Adults and Concessionary users	Free	Free
	Online reservations	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
	Access and Housebound members	Free	Free
	Under 18s	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
	Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free	Free
	Books on Prescription	Free	Free
Performing Arts collection:			
	Vocal and Orchestral sets	No charge	No charge
Vocal and orchestral sets requested from outside Cornwall			
	Vocal scores	10 Scores at £4 per month	10 Scores at £4 per month
	Orchestral sets	£10 per set per 3 months	£10 per set per 3 months
	Postage charge (please note this charge may vary, ask staff for details)	£7 per 20 copies	£7 per 20 copies
	Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£6.00
	Reservation charge from library authorities outside South West Region (non-refundable)	£12.50	£12.50
Out of County Inter Library Loan Requests:			
	Adults	£11.20	£11.20
	Concessions, Young Adults	£10.05	£10.05
	Children	£4.50	£4.50
	British library book loan request	£21.00	£21.00
	British Library periodical request	£14.70	£14.70

<p>British Library Loan Renewal</p> <p>Use of public computers (subject to availability): Cornwall library members</p> <p>Other library members (English and Welsh Library Authorities on production of a library card) Non-members Access to Wi-Fi</p> <p>Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.</p> <p>Printing from any source:</p> <p>1-29 sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3</p> <p>30 plus sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 High gloss colour printing on customer's own paper High gloss colour printing on library paper</p> <p>Commission rates:</p> <p>Requires signed agreement in place between artist and relevant Council</p>	<p>£5.65 per 3 week renewal period</p> <p>Free for two hours Free for one hour</p> <p>Free for half an hour - no extension Free</p> <p>£0.10 £0.20 £0.50 £1.00</p> <p>£0.08 £0.16 £0.40 £0.80 £1.00 per sheet £1.25 per sheet</p> <p>30%</p>	<p>£5.65 per 3 week renewal period</p> <p>Free for two hours Free for one hour</p> <p>Free for half an hour - no extension Free</p> <p>£0.10 £0.20 £0.50 £1.00</p> <p>£0.08 £0.16 £0.40 £0.80 £1.00 per sheet £1.25 per sheet</p> <p>30%</p>
<p>Additional Library Charges</p> <p>Activities</p>	<p>Set by Saltash Town Council</p> <p>Ticket price to be given on application</p>	<p>Set by Saltash Town Council</p> <p>Ticket price to be given on application</p>